

# School Safety Plan

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## State of Michigan New Safety Drill Requirements

### Drill Requirements:

- A minimum of five (5) fire drills are required for each school year. Three of the five are to be held by December 1 of the school year.
- A minimum of two (2) tornado drills are required for each school year; at least one is to be conducted during March of the school year.
- A minimum of three (3) lockdown drills are required each school year; at least one is to be conducted by December 1 of the school year; at least one is to be conducted after January 1.
- At least one of the ten (10) drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

### Documentation Requirements:

- Documentation of a completed school safety drill is to be posted on your school website within 30 days after the drill is completed and maintained on the website for at least three years.
- Documentation must include at least:
  - Name of the school
  - Year of the drill
  - Date and Time of the drill
  - Number of completed drills for that year
  - Signature of the school Principal (or Designee) acknowledging the completion of the drill

### Additional Requirements:

No later than September 15 of each school year, the chief administrator of a school, or designee, must provide a list of scheduled drill days to the county emergency management coordinator.

A scheduled drill that is not conducted on a scheduled drill day due to conditions not within the control of the school authorities is to be rescheduled to occur within 10 school days.

The county emergency management coordinator is to be notified of the rescheduled date for the drill.

#### **St. Ignatius Catholic School will conduct the following safety drills during the 2018-2019 school year:**

September 13, 2018 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

September 17, 2018 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

September 24, 2018 – Lockdown at 10:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

September 27, 2018 – Tornado Drill at 9:00 a.m. conducted by Principal; Amy E. Rabeau

October 4, 2018 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

October 8, 2018 – Fire Drill at 11:15 a.m. Lunch/Recess conducted by Principal; Amy E. Rabeau

**St. Ignatius Catholic School will conduct the following safety drills during the 2017-2018 school year:**

September 14, 2017 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

September 18, 2017 – Tornado Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

September 21, 2017 – Lockdown at 9:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

October 5, 2017 – Fire Drill at 11:30 a.m. Lunch/Recess conducted by Principal; Amy E. Rabeau

October 26, 2017 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

January 8, 2018 – Lockdown at 9:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

March 5, 2018 – Tornado Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

April 9, 2018 – Lockdown at 9:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

April 12, 2018 – Fire Drill at 10 a.m. conducted by Principal; Amy E. Rabeau

May 10, 2018 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

**St. Ignatius Catholic School will conduct the following school safety drills during the 2016-2017 school year:**

September 19, 2016 – Lockdown at 9:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

September 22, 2016 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

October 6, 2016 – Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

October 10, 2016 – Tornado Drill at 9:30 a.m. conducted by Principal; Amy E. Rabeau

October 20, 2016 – Fire Alarm at 10:00 a.m. conducted by Principal; Amy E. Rabeau

November 14, 2016 – Lockdown at 9:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

February 13, 2017 – Lockdown at 9:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

February 23, 2017 – Tornado Drill at 11:45 a.m. Lunch/Recess conducted by Principal; Amy E. Rabeau

April 27, 2017 – Fire Alarm at 10:00 a.m. conducted by Principal; Amy E. Rabeau

May 18, 2017 – Fire Alarm at 10:00 a.m. conducted by Principal; Amy E. Rabeau

**St. Ignatius Catholic School has conducted the following school safety drills during the 2015-2016 school year:**

September 10, 2015 - Fire Drill at 1:30 p.m. conducted by Principal; Amy E. Rabeau

September 11, 2015 - Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

October 2, 2015 - Fire Drill at 11:10 a.m. Lunch/Recess conducted by Principal; Amy E. Rabeau

October 12, 2015 - Lockdown at 10:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

November 18, 2015 - Lockdown at 10:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

January 18, 2016 - Lockdown at 10:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

February 24, 2016 - Tornado Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

March 9, 2016 - Tornado Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

April 20, 2016 - Fire Drill at 1:30 p.m. conducted by Principal; Amy E. Rabeau

May 26, 2016 - Fire Drill at 1:30 p.m. conducted by Principal; Amy E. Rabeau

**St. Ignatius Catholic School has conducted the following school safety drills during the 2014-2015 school year:**

September 9, 2014 - Fire Drill at 9:45 a.m. conducted by Principal; Amy E. Rabeau

September 24, 2014 - Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

September 29, 2014 - Lockdown at 10:00 a.m. conducted by Principal; Amy E. Rabeau

October 1, 2014 - Fire Drill at 11:40 a.m. Lunch/Recess conducted by Principal; Amy E. Rabeau

October 13, 2014 - Fire Drill at 9:45 a.m. conducted by Principal; Amy E. Rabeau

October 22, 2014 - Fire Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

November 5, 2014 - Tornado Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau

November 10, 2014 - Lockdown at 10:00 a.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

February 25, 2015 - Lockdown at 1:30 p.m. conducted by Principal; Amy E. Rabeau and Rogers City Police Department

March 11, 2015 - Tornado Drill at 10:00 a.m. conducted by Principal; Amy E. Rabeau